

Cypress Cove of Jupiter

Homeowners' Association, Inc.
Board of Directors Meeting
Monday, August 28, 2023 @ 4:00 PM

Board Members Present: Suzan Tucker, Janine Korody, Denise McNaboe and Nick Kron arrived at 4:50 p.m. Ayelin Marion, LCAM with CRA management was present via teleconference. Jimmy Glover was absent.

Denise McNaboe called the meeting to order at 4:06 pm.

Previous Minutes:

Janine Korody approved the minutes as presented; Suzan Tucker seconded; all were in favor.

Financial report:

Suzan Tucker gave a brief report on financials. Numbers are much more accurate now that the Board made some changes to several line items. Opening CD's is still in process, finalizing a few details on whether there will be a penalty for taking money out early. Suzan will follow up. The reserve study wants the Board to utilize their advice on how to start saving and collecting monies. The Association must continue to discuss a course of action for next year.

Manager's report:

Ayelin Marion discussed several topics in other parts of the meeting. Ayelin Marion will start working on the budget with Suzan, the treasurer, soon for the year 2024. Two people have not paid their maintenance dues yet and accounting has reached out to speak to them, they will pay the dues immediately.

Committee reports:

The Board is requesting Ayelin Marion to have 3 bids for the resurfacing of the tennis and basketball courts for budgeting purposes. M & H contract will be approved and must pressure wash on the 10th of November before the front entrance lights get installed on the 16th of November. The painting of the front entrance must be completed in between these two projects.

Old Business:

Ayelin Marion needs to remind Palm Coast Tree Services that he needs to turn in a 3-year contract for the Board to review. This pertains to the foliage on Northfolk Drive.

New Business:

Ayelin Marion was told that the gates are acting up again, she will check on them in the morning and report back to the Board upon her discovery. AT&T phone line must be cancelled, and Ayelin Marion will make sure that it gets done on September 5th.

Meeting adjourned @ 5:10 p.m.

Respectfully submitted by

Ayelin Marion, LCAM
On behalf of the Board of Directors