

CATALINA LAKES HOME OWNERS ASSOCIATION, INC.
C/O CAPITAL REALTY ADVISORS, INC.
600 SANDTREE DRIVE, SUITE 109
PALM BEACH GARDENS, FL 33403
PHONE – 561/624-5888 FAX – 561/624-5827
EMAIL – www.capitalrealtyadvisors.com

APPLICATION FOR PURCHASE APPROVAL

1. This application must be completed in detail by each proposed individual occupant other than husband/wife or parent/dependent child.
2. If any question is not answered or left blank, this application will be returned & not processed.
3. **Please include a copy of the sales contract with this application.**
4. **Please attach a non-refundable processing fee of \$150 to this application made payable to Catalina Lakes HOA.** Acceptance of the processing fee does not in any way constitute acceptance of this application.
5. The completed application must be submitted to Capital Realty Advisors at least 30 days prior to the expected closing date.
6. Catalina Lakes HOA is a single family residence only. Owner shall not permit anyone, except immediate family to occupy his/her unit at any time in his/her absence.
7. No commercial vehicles, trucks, boats, trailers, motor homes, campers, recreational vehicles, motorcycles, mopeds, etc. are permitted to park on the premises overnight.
8. Residents are not permitted to occupy guest parking spaces. Guest spots are for guest parking **only**.
9. Pet owners are required to comply with the Rules and Regulations regarding pets.
10. The seller (current owner) must provide the purchaser with a copy of all Association Documents and Rules and Regulations otherwise you must purchase them from Capital Realty Advisors.
11. Moving of furniture in or out of a unit is permitted on weekdays and Saturday only. Personal or commercial moving vans are not permitted to remain on the property overnight.

Name of Prospective Purchaser(s) (as Title will appear): Closing Date: _____

a. _____ b. _____ (Spouse)

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF APPLICANT _____ DATE _____

APPLICATION FOR PURCHASE APPROVAL

1. In making the foregoing application, I represent to the Board of Directors that the purpose for the Purchase of a unit at CATALINA LAKES HOME OWNERS ASSOCIATION is as follows:

Permanent Resident _____ Seasonal Resident _____ Other (Explain) _____
2. I hereby agree for myself and on behalf of all persons who may use the unit which I/WE seek to purchase that I/WE will abide by all of the restrictions contained in the Bylaws, Rules and Regulations, Association Documents, and restrictions which are or may in the future, be imposed by CATALINA LAKES HOME OWNERS ASSOCIATION.
3. I have received a copy of all Association Documents: Yes ___ No ___

I have received a copy of the Rules and Regulations: Yes ___ No ___
4. I understand that I will be advised by the Board of Directors of either acceptance or denial of this application. Occupancy prior to Board issuance of certificate is prohibited.
5. If this application is accepted, I will provide the Association with a copy of the recorded Warranty Deed within 30 days after closing.
6. I understand that the acceptance for purchase of a unit at CATALINA LAKES HOME OWNERS ASSOCIATION is conditioned in part upon the truth and accuracy of this application. Any misrepresentation, falsification, or omission of the information on these forms will result in the automatic disqualification of my application.

Make of Vehicle: _____ Model _____ Year _____ License # _____

Make of Vehicle: _____ Model _____ Year _____ License # _____

Make of Vehicle: _____ Model _____ Year _____ License# _____

If occupants have a third vehicle, occupants agree that one of the three vehicles will be garaged as driveways only accommodate two vehicles.

SIGNATURE OF APPLICANT _____

DATE _____

SIGNATURE OF APPLICANT _____

DATE _____

APPLICATION FOR PURCHASE APPROVAL

Name of Agent _____ Agents Phone Number _____

Street Address of Unit _____ Date of Occupancy _____
(Being Purchased)

Name _____ Name _____

Name _____ Name _____

PERSONS, other than applicant(s) who will regularly or permanently occupy the unit:

Name	Age	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you or any proposed occupant ever been convicted or pled to a crime? _____ If yes, please state the date(s), charge(s), disposition(s), and court location(s): _____

RESIDENCE HISTORY

Present address _____
(Street address, apt #, city, state, zip)

Phone _____ Cell _____ Email _____

EMPLOYMENT

Employed by _____ Phone _____
(or retired from)

How long _____ Dept or Position _____

Address _____

Spouse's Employment _____ Phone _____

How long _____ Dept or Position _____

Address _____

In making the foregoing application, I/WE are aware that the decision of CATALINA LAKES HOME OWNERS ASSOCIATION will be final and no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board of Directors.

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF APPLICANT _____ DATE _____

IMPORTANT INFORMATION FOR PROSPECTIVE BUYERS AND LESSEES

Enforced Rules & Regulations at Catalina Lakes HOA

- A. **Cars blocking walkway policy:** "The walkways, bridges, sidewalks and streets shall not be obstructed." The driveways can only accommodate two vehicles. If you have a third vehicle it must be parked in the garage. Each unit can only accommodate three vehicles max. Guest parking is for guests only not for residents.
- B. **Garage doors:** "Are not permitted to remain open except for temporary purposes."
- C. **Trash cans:** "All garbage and refuse shall be deposited in garbage containers and shall not be placed so they are visible from the roads or adjoining units. No garbage receptacles shall be stored in the shared walkway to the front door area or in the driveway. All trash needs to be placed for pick-up in a garbage container, not at the curb in garbage bags."
- D. **Pick up truck policy:** "Pick-up trucks are not permitted on the property overnight unless they are stored in the garage. No exceptions." Violators are subject to towing at resident's expense.
- E. **Move in/move out policy:** Moving of furniture in or out of a unit is **not** permitted on Sundays or holidays. Personal or commercial moving vans are not permitted to remain on the property overnight.
- F. **Dog policy:** Pit bulls are not permitted in the community. Picking up after your dog is mandatory. Dogs must be on a leash at all times. There are three pet waste stations located around the community.
- G. **Garages:** "No garage shall be used as a living room. No garage shall be altered in such a manner that the number of automobiles which may be parked therein after the alteration is less than the number of automobiles that could have reasonably been parked in the garage as originally constructed."
- H. **Guest parking:** Guest parking is for guests only. A guest is no longer a guest after two (2) weeks. Any guest staying more than two (2) weeks must then park their vehicles in the resident's driveway or garage.

Please sign to acknowledge that you have read the above and agree to abide by the Rules and Regulations of Catalina Lakes HOA.

Applicants Signature and Date

Applicants Signature and Date

PERMANENT MAILING ADDRESS

(TO BE RETURNED TO THE MANAGEMENT COMPANY WITH APPLICATION FORM)

Name of Community: _____

Anticipated Date of Closing: _____

Title Company/Attorney Closing Transaction: _____

Contact Information for Above: _____

Address of Property Being Purchased: _____

The information below will be used to mail maintenance bills and all Association correspondence so please provide permanent mailing address. Please print.

Purchaser's Name: _____

Mailing Address: _____

City / State / Zip: _____

Telephone #s: _____

E-Mail Address: _____

(You are hereby giving permission for the Association to communicate with you via email – Your email information will not be shared without your prior permission)

Purchaser's Signature: _____ Date: _____

Purchaser's Signature: _____ Date: _____

CATALINA LAKES HOMEOWNERS ASSOCIATION, INC.

The Association would like to send the following notices via electronic transmission in conjunction with USPS mail including but not limited to:

- Notices of Special Meetings
- Notice of meetings related to Petitions to have the Board of Directors address items at a meeting
- Notice of Board Meetings including but not limited to meetings addressing Assessments and Rules and Regulations related to lots
- All other notices that would not be in violation of law or the Association documents
- Newsletters
- Social Notices
- Committee Notices

This information, although designated only for the Association's use, potentially may be viewed by non-residents. This information **will not** be sold or shared with any third party.

(Please Print Clearly)

Property Owner/Resident's Last Name: _____

Property Owner/Resident's First Name: _____

Address: _____

Email Address: _____

YES, I agree to receive the above information notices via email

NO, I do not want to receive the above information notices via email

Signature: _____ Date: _____

Please return this form to:

Catalina Lakes HOA

c/o Capital Realty Advisors, Inc.

600 Sandtree Drive #109, Palm Beach Gardens FL 33404

561-624-5888 or FAX: 561-624-5827

Or email to: dtagg@capitalrealtyadvisors.com