

CATALINA LAKES HOME OWNERS ASSOCIATION, INC.
C/O CAPITAL REALTY ADVISORS
600 SANDTREE DRIVE, SUITE 109
PALM BEACH GARDENS, FL 33403
PHONE - 561/624-5888 FAX - 561/624-5827
EMAIL www.capitalrealtyadvisors.com

APPLICATION FOR LEASE APPROVAL

1. This application must be completed in detail by each proposed individual adult occupant, other than husband/wife or parent/dependent child (which is considered one applicant).
2. If any question is not answered or left blank, this application will be returned & not processed.
3. **Please attach a copy of the lease to this application.**
4. **Please attach a non-refundable processing fee of \$150 to this application made payable to Catalina Lakes HOA.** Acceptance of the processing fee does not in any way constitute acceptance of this application.
5. The completed application must be submitted to Capital Realty Advisors at least 30 days prior to the desired date of occupancy (lease date).
6. No lease shall be for less than 4 months nor for more than 12 months. No dwelling unit may be leased more often than three times in any given calendar year.
7. Renewals or extensions of leases are subject acceptance by the Board of Directors.
8. Pet owners are required to comply with the Rules and Regulations regarding pets.
9. Catalina Lakes HOA is a single family residence only. Lessee shall not permit anyone, except for immediate family, to occupy his/her unit in his/her absence without prior Board approval.
10. No commercial vehicles, trucks, boats, trailers, motor homes, campers, recreational vehicles, motorcycles, mopeds, etc. are permitted to park on the premises overnight.
11. Residents are not permitted to occupy guest parking spaces. Guest spots are for guest parking **only**.
12. Moving of furniture in or out of a unit is permitted weekdays and Saturday only. Personal or commercial moving vans are not permitted to remain on the property overnight.

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF APPLICANT _____ DATE _____

CATALINA LAKES HOA APPLICATION FOR LEASE APPROVAL

___ Check here if lessee is an active member of the military service.

NAME of Prospective Lessee (as will appear on lease): Lease Term: _____

a. _____ b. _____

PERSONS, other than applicant(s) who will regularly or permanently occupy the apartment:

Name	Age	Relationship/Occupation
_____	_____	_____
_____	_____	_____
_____	_____	_____

1. I hereby agree for myself and on behalf of all persons who may use the unit I seek to Lease:
 - A. I will abide by all of the restrictions contained in the Bylaws, Rules and Regulation, and restrictions which are or may in the future, be imposed by CATALINA LAKES HOA.
 - B. I understand there are restrictions on pets and I agree to abide by those restrictions as well as any visitor.
 - C. I understand that I must be present when any guests, relatives, visitors, or children who are not permanent residents occupy the unit or use the recreational facilities.
 - D. I understand that sub-leasing or occupancy of this unit in my absence is prohibited.
2. I have received a copy of the Rules and Regulations: Yes _____ No _____
3. I understand that I will be advised by the Board of Directors of either acceptance or denial of this application. Occupancy prior to Board issuance of certificate is prohibited.
4. I understand that the acceptance for Lease at CATALINA LAKES HOA is conditioned in part upon the truth and accuracy of this application. Any misrepresentation, falsification, or omission of the information on these forms will result in the automatic disqualification of my application.

In making the foregoing application, I am aware that the decision of the CATALINA LAKES HOA will be final and no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board of Directors.

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF APPLICANT _____ DATE _____

APPLICATION FOR LEASE APPROVAL

Name of Agent _____ Phone Number _____

Street Address of Unit _____ Date of occupancy _____

Name _____ Name _____

Name _____ Name _____

Make of Vehicle: _____ Model _____ Year _____ License # _____

Make of Vehicle: _____ Model _____ Year _____ License # _____

Make of Vehicle: _____ Model _____ Year _____ License# _____

If occupants have a third vehicle, occupants agree that one of the three vehicles will be garaged as driveways only accommodate two vehicles.

Have you or any proposed occupant ever been convicted or pled to a crime? _____

If yes, please state the date(s), charge(s), disposition(s), and court locations:

RESIDENCE HISTORY

Present address _____
(Street address, apt no, city, state, zip)

Phone _____ Cell _____ Email _____

EMPLOYMENT

Employed by _____ Phone _____
(or retired from)

How long _____ Dept or Position _____ Address _____

Spouse's Employment _____ Phone _____

How long _____ Dept or Position _____ Address _____

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF APPLICANT _____ DATE _____

IMPORTANT INFORMATION FOR PROSPECTIVE BUYERS AND LESSEES

Enforced Rules & Regulations at Catalina Lakes HOA

- A. **Cars blocking walkway policy:** "The walkways, bridges, sidewalks and streets shall not be obstructed." The driveways can only accommodate two vehicles. If you have a third vehicle it must be parked in the garage. Each unit can only accommodate three vehicles max. Guest parking is for guests only not for residents.
- B. **Garage doors:** "Are not permitted to remain open except for temporary purposes."
- C. **Trash cans:** "All garbage and refuse shall be deposited in garbage containers and shall not be placed so they are visible from the roads or adjoining units. No garbage receptacles shall be stored in the shared walkway to the front door area or in the driveway. All trash needs to be placed for pick-up in a garbage container, not at the curb in garbage bags."
- D. **Pick up truck policy:** "Pick-up trucks are not permitted on the property overnight unless they are stored in the garage. No exceptions." Violators are subject to towing at resident's expense.
- E. **Move in/move out policy:** Moving of furniture in or out of a unit is **not** permitted on Sundays or holidays. Personal or commercial moving vans are not permitted to remain on the property overnight.
- F. **Dog policy:** Pit bulls are not permitted in the community. Picking up after your dog is mandatory. Dogs must be on a leash at all times. There are three pet waste stations located around the community.
- G. **Garages:** "No garage shall be used as a living room. No garage shall be altered in such a manner that the number of automobiles which may be parked therein after the alteration is less than the number of automobiles that could have reasonably been parked in the garage as originally constructed."
- H. **Guest parking:** Guest parking is for guests only. A guest is no longer a guest after two (2) weeks. Any guest staying more than two (2) weeks must then park their vehicles in the resident's driveway or garage.

Please sign to acknowledge that you have read the above and agree to abide by the Rules and Regulations of Catalina Lakes HOA.

Applicants Signature and Date

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